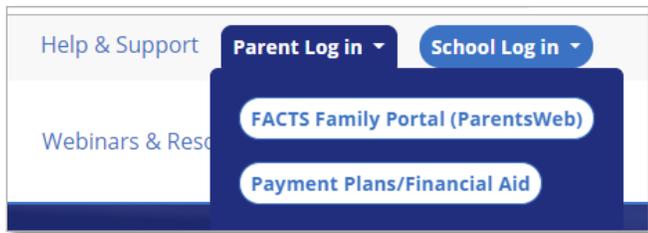# To Create FACTs Parent Login

1. Go to www.factsmgt.com

2. Click Parent Login, and then FACTs Family Portal

3. Click the link toward the bottom of the screen that reads:
"Create New Family Portal Account"

4. On the screen that loads (below), use the following information:
District Code: port-pa
Email: Enter your email that the school has on file. If you do not know, call the school office at 724-368-8787.

Login page for FACTs

6. Click Create Account and a link to create your password will be emailed to that account.

Once your account is created, access FACTs by going to www.factsmgt.com , enter the district code (port-pa), your username and password, then click Login.

On the menu on the left-hand side, click Student, then choose from the list provided depending on what you are looking to do. Also note that Homework will list any homework for the week. Classes can be changed from the drop-down near the top of the page.