Middle and High School Computer Teacher
2026-2027 School Year

General Description

The teacher shall prayerfully help students learn attitudes, skills, and subject matter that will contribute to their development as mature, able, and responsible Christian men and women to the praise and glory of God. The position is for a middle and high school Computer teacher. Other courses within the area of Computer may be assigned, and there is also an expectation of being able to teach outside the subject area, depending on circumstances.

Primary Responsibilities and Duties

Main Activities:

- Teach classes as assigned following the prescribed scope and sequence.
- Plan broadly using semester and quarterly plans and objectives, and more currently through weekly lesson plans.
- Effect student learning through mastery of the subject material by utilizing valid teaching techniques to achieve curriculum goals within the framework of the school's philosophy.
- Seek to model in attitude, speech, and actions a consistent daily walk with Jesus Christ.
- Show by example the importance of prayer, Scripture memorization and study, witnessing, and unity in Christian fellowship.
- Employ a variety of instructional aids, methods, and materials that will provide creative teaching to reach the whole child: spiritual, mental, social, and emotional.
- Keep proper discipline in the classroom and on the school premises for a good teaching environment.
- Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
- Keep students, parents, and the administration adequately informed of progress or deficiencies and give sufficient notice of failure.
- Reply to all emails and phone calls within 24 hours.
- Maintain a clean, pleasant, well-ordered classroom.
- Supervise extra-curricular activities, organizations, and outings as assigned.
- Attend and participate in scheduled devotions, chapel, in-services, committee and faculty meetings, and perform any other duties as assigned.

Qualifications, Knowledge, Skills, and Abilities

- Demonstrate a personal commitment to Jesus Christ as Savior and Lord, evidenced by active participation in a Bible-believing church. The teacher shall consistently support and reflect the mission of the school by honoring Christ in all instructional practices and school-related activities.
- Have a minimum of a bachelor's degree in Business, Computer, or Information Technology, or a related field. Education degree preferred.
- Competency in multiple subjects is a plus.
- Expert knowledge of MS Office applications and Google Suite applications required; Computer Programming certification and experience also desired.
- Be able to obtain a temporary, two-year certificate from ACSI while completing requirements for standard certification during the initial two years.
- Use acceptable English in written and oral communication. Speak with clear articulation.