



Portersville Christian School

FACULTY APPLICATION

Portersville Christian School is an equal opportunity employer. All employment decisions will be made without regard to race, color, sex, national origin, age, disability, or veteran status. However, within its legal capacity as a nonprofit religious educational institution with a curriculum directed toward the propagation of evangelical, born-again Christianity, Portersville Christian School reserves the right to carefully and fully explore the religious values, faith, and convictions (including personal conduct) of all applicants and employees in order to employ those individuals who support, advance, and live in a manner consistent with Portersville Christian School Statement of Faith. Portersville Christian School exercises its rights under Section 702 of Title VII to discriminate based on religion.

This application must be completed in full. Please print or write, whichever is more legible. Answer every question. Please include copies of transcripts (college level and above) and a current resume if available. If you are applying for a teaching or administrative position, also include a copy of your state teaching/administrative certificate(s).



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A. Applicant's Name and Address

Full name: _____

Application date: _____ Date available: _____

Present address: _____

Cell Phone: _____ Home Phone: _____ Best time to call? _____

Length of time at this address? _____

Permanent address and phone number if different than present address:

Please list any additional addresses where you have resided at any time during the past five years:

B. Position Desired

Teaching preference: Kindergarten _____ Elementary _____ Junior High _____ High School _____

Full-time _____ Part-time _____ Substitute _____

How did you learn about the position for which you are applying?

Can you submit verification of your legal right to work in the US? _____ Yes _____ No

Please list activities or sports for which you would be capable and willing to direct, sponsor or coach. (Indicate grade or ability levels).

C. Christian Background

Please carefully read our Statement of Faith and indicate your degree of support.

_____ I fully support the Statement as written without mental reservations.

_____ I support the Statement except for the area(s) listed and explained on a separate paper. The exceptions may represent either disagreements or items for which I have not yet formed an opinion or conviction.

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth and conduct? _____ Yes _____ No

What is your local church affiliation? _____

Are you presently a member in good standing? _____ Years? _____

In what church activities are you involved and with what degree of regularity?

D. Professional Qualifications

*** Please attach photocopies of all your postsecondary transcripts. Should you be offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.**

What degree or degrees do you hold?

Degree	Date Received	Issuing Institution
_____	_____	_____
_____	_____	_____

Major(s): _____

Minors(s): _____

Total semester or quarter units **after** date of bachelor's degree _____

Do you have a state teaching certificate? _____ State? _____

What kind? _____ Remains valid for _____ years.

Endorsement(s)	List semester hours in endorsement area(s)
_____	_____
_____	_____

If you do not hold a state certificate, what requirements do you lack?

Do you have an ACSI Teaching Certificate? _____

What level? _____ Remains valid for _____ years.

*** Please attach photocopies of any certificates held.**

E. Employment History

Please start with your current or most recent employer and work backwards for the past ten years. If necessary, you may follow the same format on a separate sheet of paper.

1. Employer Name and Address _____

Position _____ Dates of employment _____

Teaching position? _____ If yes, grades or subjects taught _____

Supervisor's name and phone number _____

Reason for leaving _____

2. Employer Name and Address _____

Position _____ Dates of employment _____

Teaching position? _____ If yes, grades or subjects taught _____

Supervisor's name and phone number _____

Reason for leaving _____

3. Employer Name and Address _____

Position _____ Dates of employment _____

Teaching position? _____ If yes, grades or subjects taught _____

Supervisor's name and phone number _____

Reason for leaving _____

Have you served in the military? Yes _____ No _____ If yes, what type of training or education did you receive?

Are you holding or have you already signed a contract for next year with any other educational institution? Yes _____ No _____

F. Personal References

Do not list family members or relatives for references. You will also need to sign the Applicant's Certification and Agreement and the Authorization to Release Reference Information forms that are a part of this application package.

Give two references who are qualified to speak of your spiritual experience and Christian service. **List your current pastor first. (email address are very helpful)**

Name and address	Phone
1. _____	_____
Email Address: _____	Position _____
2. _____	_____
Email Address: _____	Position: _____

Give two references who are qualified to speak of your professional training and experience. **List your current or most recent principal or supervisor first. (email addresses are very helpful)**

Name and address	Phone
1. _____	_____
Email Address: _____	Position _____
2. _____	_____
Email Address: _____	Position: _____

G. Spiritual Life and Educational Philosophy

*** On separate paper, please label and succinctly respond to each of the following:**

1. Tell how you came to know Jesus Christ as your personal Savior and Lord.
2. Tell us about your habit of personal Bible study and prayer.
3. Briefly state your philosophy of Christian education. What distinguishes a Christian school from a public school?
4. How would you define a biblical worldview?
5. What does it mean to integrate the Word of God with what you are teaching?
6. What led you to pursue teaching?
7. Why are you seeking a position at Portersville Chrisitan School?

Statement of Faith

While Portersville Christian School is an integral part of the Portersville Christian and Missionary Alliance Church, the school does not limit its outreach to just one denomination but seeks to meet the spiritual and educational needs of the evangelical community in the surrounding area. Education in basic skills is a part of the greater ministry of discipleship, which is one of the five Biblically assigned functions of the local church. We believe, therefore, that Portersville Christian School is a discipleship ministry with a faculty and staff consisting of believers in Jesus as their savior who have been called to serve as ministers.

We recognize that a statement of faith is necessary for a basis of unity and government and in defining what we believe to be a standard interpretation of the Bible as we engage in cooperative ministry in the name of Jesus.

1. There is one God, who is infinitely perfect, existing eternally in three persons: the Father, the Son and the Holy Spirit.
2. Jesus Christ is true God and true man. He was conceived by the Holy Spirit and born of the virgin Mary. He died upon the cross, the Just for the unjust, as a substitutionary sacrifice, and all who believe in Him are justified on the grounds of his shed blood. He arose from the dead, according to the scriptures. He is now at the right hand of the Majesty on High as our great High Priest. He will come again to establish his kingdom of righteousness and peace.
3. The Holy Spirit is a divine person, sent to indwell, guide, teach and empower the believer, and to convict the world of sin, of righteousness and of judgment.
4. The Old and New Testaments are inerrant as originally given and were verbally inspired by God. They are a complete revelation of His will for the salvation of humanity, and they constitute the only divine rule of Christian faith and practice. They are illumined for the believer through the work of the indwelling Holy Spirit.
5. Humanity was originally created in the image and likeness of God; but fell through disobedience, incurring thereby both physical and spiritual death. All humans are born with a sinful nature, are separated from the life of God, and can be saved only through the atoning work of the Lord Jesus Christ. The portion of the impenitent and unbelieving is existence forever in conscious torment; and that of the believer, everlasting joy and bliss.
6. Salvation has been provided through Jesus Christ for all humanity; and those who repent and believe in him are born again of the Holy Spirit, receive the gift of eternal life and become the children of God.
7. There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life; for the latter, a resurrection unto judgment.
8. The Second Coming of Jesus will be personal and visible. This is the believer's blessed hope and is a vital truth, which is an incentive to holy living and faithful service.

The school considers these doctrines as primary and essential and requires all of its employees to be in full agreement. Parents should understand that these beliefs constitute the basis for our cooperation in an educational ministry. While we recognize that there are differences of interpretation regarding secondary and tertiary beliefs and practices, the school will discuss, but not dispute, those interpretations. With agreement on these essentials, students from families who attend churches which represent the full scope of orthodox Christian teaching are welcome as members of the student body.

General Background Information

You must give complete and honest answers to all questions below. If you answer "Yes" to any question, you must list all offenses, and for each conviction, provide date of conviction and disposition, regardless of the date or location of occurrence. Conviction of a criminal offense is not a bar to employment in all cases. Each case is considered on its merits. Your answers will be verified with appropriate police records.

Yes No

Have you ever plead guilty, or no contest to, or been convicted of any misdemeanor or felony? If Yes, please give the date and the details.

Have you been arrested for any matters for which you are out on bail on your own recognizance pending trial? If Yes, please give the date(s) and details.

Have you ever been charged with a sexual offense, offense relating to children, or crime of violence?

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Do you have any disciplinary action or investigation pending by an employer, other organization, professional association, or licensing body, for violence, sexual misconduct, or misconduct involving children?

Has your teaching license or certificate ever been revoked?

Have you ever received a formal or informal reprimand or any sanction of any kind against your teaching certificate or position?

Have you been discharged or permitted to resign because you were convicted of fraud, wrongful taking of property, violating federal, state, or local laws, statutes, regulations, rules, or established standard of conduct?

If you answered "Yes" to any of the above questions, please provide a detailed explanation on a separate sheet of paper, including dates, and attach it to this application. Please print and sign your name on the sheet.

Applicant's Certification and Agreement

I understand that a false statement on any part of this application may be grounds for not hiring me or for terminating my employment after I begin work. I will provide additional information, if requested, or provide verification of any information that I have given on this application.

I acknowledge that I have received and carefully read the PCS Statement of Faith. I support these statements and, if offered a position with PCS, I will adhere to their guidelines. (see next page)

I understand that submission of an application does not guarantee employment. I further understand that, should an offer of employment be extended by PCS that such employment may be terminated by either the school or myself at any time, with or without cause or notice. I understand that none of the documents, policies, procedures, actions, statements of PCS or its representatives used during the employment process is deemed a contract of employment real or implied. I understand that no representative of the school except the Administrator or his delegate has the authority to enter into any agreement guaranteeing any conditions of employment or any agreement contrary to the foregoing statements and that any such agreements must be made in writing and signed by the Administrator or his delegate.

I consent to the release of information about my qualifications, ability, and fitness for employment by former or current employers, schools, law enforcement agencies, and other individuals and organizations, to investigators, personnel staffing specialists, and other authorized employees of PCS.

I understand that if offered a position with PCS, I may be required to submit to a pre-employment medical examination, drug screening, and background check as a condition of employment. I understand that unsatisfactory results from, refusal to cooperate with, or any attempt to affect the results of these pre-employment tests and checks will result in withdrawal of any employment offer or termination of employment if already employed.

I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete, and made in good faith.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant

Date
